



## Step 1: Create a Core Disaster Recovery Committee

### Core Disaster Recovery Planning Committee (Team)

Title/Position	Name of Holder	Contact Information	Additional Info (Strength, specific skills, etc.)

*Your Recovery Committee may include individuals within key departments and/or those willing and able to commit the time needed to provide necessary coordinative support to ensure the plan is correctly developed, adopted, monitored, and implemented over time. The committee also plays a key role in identifying other partners that comprise the Whole Community.*



## Local Recovery Coordinator

Title/Position	Name of Holder	Contact Information	Additional Info (Strength, specific skills, etc.)

*In accordance with FEMA’s guidance on local recovery planning, a jurisdiction should appoint a Local Recovery Coordinator responsible for oversight of the planning process and implementation.*

## Subcommittees

Subcommittee Name	Subcommittee Members	Contact Information	Additional Info (Strength, specific skills, etc.)

*Identify subcommittees critical to the Recovery Committee as well as stakeholders that you believe should be involved in each subcommittee. You may want to revisit Modules 4 and 5 to help inform your choices. However, your committees and associated members should reflect local conditions and issues relevant to your jurisdiction. For instance, if your jurisdiction includes a military base, major industry or university, consider involving them in the planning process.*